

RESOLUTION NO. 27-2026

Introduced by Mark Claus

A RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO ERIE METROPARKS – 2026 LOCAL PARK CAPITAL IMPROVEMENT GRANT PROGRAM RELATING TO REPLACEMENT OF THE ROOFS ON TWO (2) PICNIC SHELTERS AT THE HURON MUNICIPAL BOAT BASIN IN AN AMOUNT NOT TO EXCEED NINE THOUSAND FOUR HUNDRED TWENTY-FIVE AND XX/100 DOLLARS (\$9,425.00); AND FURTHER AUTHORIZING THE CITY MANAGER TO ACCEPT SAID GRANT AWARD IN AN AMOUNT NOT TO EXCEED NINE THOUSAND FOUR HUNDRED TWENTY-FIVE AND XX/100 DOLLARS (\$9,425.00), SHOULD THE APPLICATION BE SUCCESSFUL.

WHEREAS, the City of Huron desires to seek grant funding from the Erie Metroparks – 2026 Local Park Capital Improvement Grant Program seeking funding for replacement of the roofs on two (2) picnic shelters located at the Huron Municipal Boat Basin (the “Project”);

WHEREAS, the City meets basic eligibility requirements for funding, as the Project meets the guidelines of the program;

WHEREAS, City Council must also pass a Resolution of Cooperation (Resolution No. 26-2026) relating to participating in the Erie Metroparks - Local Park Capital Improvement Grant Program;

WHEREAS, the City of Huron has the authority to apply for financial assistance and to administer the amounts received from the Erie Metroparks; and

WHEREAS, the City of Huron must direct and authorize the City Manager, Stuart Hamilton, to act as the Authorized Representative for the application and Project, if awarded.

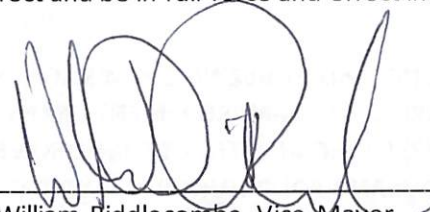
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON AS FOLLOWS:

SECTION 1. That the Council of the City of Huron hereby authorizes submission of a grant application to the Erie Metroparks – 2026 Local Park Capital Improvement Grant Program to become eligible for potential funding assistance relating to replacement of the roofs on two (2) picnic shelters located at the Huron Municipal Boat Basin in an amount not to exceed Nine Thousand Four Hundred Twenty-Five and xx/100 Dollars (\$9,425.00).

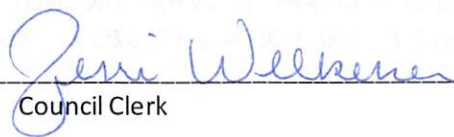
SECTION 2. If grant funds are awarded, the City Manager is further authorized and directed to execute an agreement for and on behalf of the City of Huron, Ohio with the Erie Metroparks for a 2026 Local Parks Capital Improvement Grant in the amount not to exceed Nine Thousand and xx/100 Dollars (\$9,000.00), and which agreement shall be in substantially in the form attached hereto as Exhibit “A.”

SECTION 3. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 4. That this Resolution shall go into effect and be in full force and effect immediately upon its passage.



William Biddlecombe, Vice-Mayer

ATTEST: 

Council Clerk

ADOPTED: 24 MAR 2026

ERIE METROPARKS

BOARD OF PARK COMMISSIONERS

Don Miears
Troy Wisehart
Margaret Murray

EXECUTIVE DIRECTOR

Melissa Price
mprice@eriemetroparks.org

CONTACT

Address:
3910 Perkins Ave.
Huron, Ohio 44839

Phone:
(419) 625-7783

Email:
behere@eriemetroparks.org

Web:
eriemetroparks.org

February 11, 2026

To: Potential Local Park Capital Improvement Grant Applicants

It is with great pleasure that I announce another round of Erie MetroParks Local Park Capital Improvement Grant Program. The Board of Park Commissioners has authorized the distribution of up to \$80,000 for 2026 program awards.

Attention Applicants: If you have any questions at all-, please feel free to contact Sue Daniel at sdaniel@eriemetroparks.org or 419-625-7783 ext.232 with any questions or concerns. The application packet will be emailed to you. Please reach out to us if you, or someone at your organization does not receive an email by February 24th.

After February 24, 2026, application forms will be available via email request at: sdaniel@eriemetroparks.org or you may pick them up at The Frost Center office, please call or email ahead of time if picking up applications.

Applications must be submitted to the Park District office no later than **Friday, April 17, 2026, at NOON, 12:00 pm**. Please include documentation that clearly supports the estimated cost of proposed projects. **Five copies of the application are needed, one original and four copies.** A grant panel will review the applications and make award recommendations to the park board. In reviewing the applications, the panel will consider conformance with application requirements, safety issues, cost/benefit ratio, maintenance of existing facilities, and population served.

These are reimbursement grants. Therefore, funding will be distributed after the project is completed and final reports are received.

In order to streamline the application process, applicants may submit a maximum of one project for up to \$10,000 total.

The Board of Park Commissioners and I recognize the importance of partnering together to connect our visitors with recreational opportunities. Since the inception of this grant program, an amazing \$723,378.00 has been distributed throughout Erie County to provide safer parks and maximize recreational access for our residents!

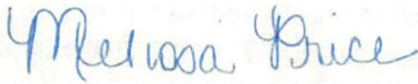
Birmingham School MetroPark • Castalia Quarry MetroPark • The Coupling MetroPark
East Sandusky Bay MetroPark • Edison Woods MetroPark • Hoffman Forest MetroPark
Huron River Path MetroPark • Osborn MetroPark • Milan Towpath MetroPark
Wakefield MetroPark • Thomas Williams MetroPark



ERIE METROPARKS

Should you have any questions, or if we can be of any assistance in the planning or implementation of your project, please feel free to call Administrative Coordinator, Sue Daniel at 419-625-7783 ext. 232 or e-mail sdaniel@eriemetroparks.org.

Sincerely,



Melissa Price
Executive Director



Erie MetroParks

Local Park Capital Improvement Grant Program

General Information and Program Requirements

Funding for this Local Park Capital Improvement Grant Program (LPCIGP) has been provided by the Erie MetroParks Board of Park Commissioners (EMP) as a component of the Park District's property tax levy. It was the consensus of the Board that a program of assistance to local public park/recreation agencies would allow each county resident to receive maximum benefit from his/her tax dollars by assuring greater accessibility to quality outdoor recreation areas. Program funding is determined by the Park Board on an annual basis.

While this grant program can provide up to 100% of project funding assistance to local political subdivisions of the State of Ohio, a **commitment to project cost sharing is highly encouraged**. Please request only whole dollars; projects which include requests for funding with cents could lose eligibility.

Applicant Eligibility

Political subdivisions of the State of Ohio (cities, villages, townships, county, etc.) are eligible to apply for funding, provided the agency is responsible for outdoor park and recreation facilities and is located all or part in Erie County. The Board, Council or other legislative body must pass a general resolution or ordinance indicating agreement for participation in the program and compliance with the terms of the program. An eligibility questionnaire must be completed and submitted every year by each subdivision/organization applying for grant funding.

Project Eligibility

The area for which grant funding is intended must be owned by or under long term lease to the entity applying for the grant. Grant awards are to be used for permanent improvements to outdoor recreation facilities and are **NOT** to be utilized for operational or administrative costs.

Separate grant application forms are to be completed for each project request.

The goal of this grant program is to enhance public outdoor recreation opportunities within Erie County. The awards will be made on the basis of conformance with program requirements, **safety issues**, cost/benefit ratio, maintenance and operational history and past grant performance of grant recipients.

If you are applying for playground equipment, the equipment **must** be IPEMA Certified. (International Playground Equipment Manufacturers' Association, www.ipema.org)

Grant applications will be reviewed by a grant panel made up of Park and Recreation professionals from other counties. This Grant Panel will make a funding recommendation to the EMP Board of Park Commissioners, who will make a final determination on grant funding allocations. Decisions of the Board of Park Commissioners with regard to project approval may not be appealed.

Please Note

To streamline the application process, applicants may submit a maximum of one project for up to \$10,000 total.

NOTE: if project scope is changed, project funding may vary accordingly.

Compliance with Federal, State and Local Laws

Federal, state, and local laws pertaining to non-discrimination, Ohio and federal minimum wage legislation, prevailing wage thresholds, bidding requirements, building codes, zoning, health regulations, conflict of interest rules and related regulations must be met at all times. Compliance with these requirements, as applicable, remains the responsibility of the recipient of the grant funds.

Additional Requirements

Recipients must maintain a sign posted near or at the grant improvement(s), which identifies the area as having benefited from the Erie MetroParks Local Park Capital Improvement Grant Program. In addition, park improvements, which have received grant funding, must be open and accessible to the general public. Fees charged (if any) for use of improved facilities may not substantially penalize non-residents.

Projects must be completed in the year in which they were awarded. Upon completion of a project, the project sponsor must file a final project report with the Park District to get **reimbursed** for the project. This report shall include all costs associated with the project and have copies of associated paid invoices, etc. attached. **Failure to provide final report and/or required signage will result in loss of eligibility for reimbursement and/or future funding. Reimbursement will be made for actual funds used only.**

Any questions regarding the LPCIGP should be directed to EMP Administrative Coordinator, Sue Daniel at 419-625-7783 ex.t 232, or by e-mail at sdaniel@eriemetroparks.org.

**Erie MetroParks
Local Park Capital Improvement Grant Program
Application Checklist**

**2026 IMPORTANT DATES: APRIL 17, 2026, GRANTS DUE
MAY 8, 2026, GRANTS JUDGED/ AWARDED
NOV. 20, 2026, ALL GRANTS MUST BE COMPLETED
AND FINAL REPORT TURNED IN BY 12:00 NOON.**

This checklist has been developed to assist you in the completion of your application. This form does not need to be attached to your application.

***REQUIRED FORMS IN APPLICATION PACKET**

- Project Application;
include checkmark of whether request is for a cost-sharing grant.
- Applicant Eligibility Form (Annually)
- Resolution of Participation (**Required annually**)
- Proof of Project site area ownership, lease or management agreement
- Project Cost Justification: (eg: contractor price quote, supplier price quote, copy of equipment supply catalog, etc.)
- One FULL Original Application with attachments and an additional **FOUR copies**.

**Each copy of the Application should be bound by a paperclip or binder clip but not stapled.*

- Request of funds rounded to the whole dollar. **Also make sure to mark if you are willing to accept a partial grant.** If cost-sharing, both total cost of project and grant amount requested must be included. *The sign will be provided by Erie MetroParks.*

AFTER PROJECT COMPLETION: (Project MUST be completed within award year or reimbursement and future funding may be forfeited)

- Have all previously funded projects been completed.
- Have final reports been filed for all funded projects (Final reports must include required paid invoices and related documents) before Nov. 20, 2026, in order to receive the payment. Otherwise grant award will be forfeited.
- Have required grant program signage placed and maintained. (Provide site photo.)

**Erie MetroParks
Local Park Capital Improvement Grant Program**

Project Application 2026

The deadline for returning completed application forms is **12:00pm Friday, APRIL 17, 2026**. Applications received after this deadline will not be considered for grant awards. Thank you for not asking us to make exceptions, or offer extensions. Deliver applications to Attn.: Administrative Coordinator Sue Daniel, 3910 Perkins Avenue, Huron, OH 44839. For further information call Sue Daniel at 419-625-7783 ext. 232 or e-mail sdaniel@eriemetroparks.org

Agency/Political Subdivision City of Huron, Ohio, Parks & Recreation Department

Governing Body Huron City Council Contact Person Doug Steinwart

Mailing Address 417 Main Street, Huron, Ohio 44839

E-mail Address Doug.Steinwart@huronohio.us Daytime Telephone 419-433-4848 ext. 1710

Name and Location of Park or Facility Huron Boat Basin Picnic Shelters, located at the Huron Boat Basin, adjacent to the Harbor Building, 330 N Main Street in Huron, Ohio.

Brief Description of Project To extend the life and usability of the two, free, public picnic shelters at the Huron Boat Basin by replacing the roofs on both structures.

Is this a Cost-Sharing Project? If so, please attach explanation, including share source and amount of contribution.

| Cost Analysis of Project: | Item Description | Cost Estimate |
|---|----------------------|------------------------|
| | Labor | \$ _____ |
| | Materials/Equipment | \$ _____ |
| | Contracted Services | \$ _____ |
| | Acknowledgement Sign | \$ <u>EMP Provides</u> |
| | PROJECT TOTAL | \$ <u>9,425</u> |
| Grant Amount Requested From Park District (No Cents) | | \$ <u>9,425</u> |

***I will accept a partial grant award (please mark one) YES or NO**

Please attach proof of ownership of project site area, or, if your agency does not own the project area, please attach a copy of the lease or other management documents pertaining to this site and its related development(s).

Please attach cost justification documentation i.e.: contactors quote, supplier quote, copy of catalog page with cost, other.

Erie MetroParks
2026 Local Park Capital Improvement Grant Program
RESOLUTION # _____

(Applicant)

RE: Resolution Agreeing to Cooperate for the Purpose of Providing Outdoor Recreation Improvements

WHEREAS,

(Governing Body of the Applicant)

desires to utilize funding available through the 2026 Erie MetroParks Local Park Capital Improvement Grant Program; and

NOW, THEREFORE BE IT RESOLVED, that

1. _____
(Governing Body of Applicant)
agrees to cooperate for the purposes of increasing and improving outdoor recreation opportunities under the terms and conditions of the "2026 Local Park Capital Improvement Grant Program" administered by the Erie MetroParks Board of Park Commissioners.

2. _____, _____ is hereby authorized to apply
(Name) (Title)
to the Erie MetroParks Board of Park Commissioners for funding assistance from the "2026 Local Park Capital Improvement Grant Program".

3. this resolution was presented and acted upon at an open/public meeting of

(Governing Body of Applicant)
held on _____ in accordance with Ohio Open Meeting Laws.
(Date)

GOVERNING BODY OF APPLICANT AGENCY

Chairman, Mayor, President, etc.

Other Official

Other Official

**LOCAL PARK CAPITAL IMPROVEMENT GRANT PROGRAM
APPLICANT ELIGIBILITY INFORMATION**

This application will be used to determine if the applicant organization is eligible to receive funding according to the laws of the State of Ohio and the Park District grant program guidelines. An updated Applicant Eligibility Information form should be completed and submitted with each application packet.

Agency/Political Subdivision City of Huron, Ohio, Parks & Recreation Department

Governing Body Huron City Council
(Council, Mayor, Board of Trustees, Commissioners, etc.)

Contact Person Doug Steinwart Title Huron Parks & Recreation Director

Mailing Address 417 Main Street, Huron, OH 44839

Daytime Telephone Number 419-433-4848 ext. 1710 E-mail Doug.Steinwart@huronohio.us

Park and Recreation Information: (Please use back of page if additional space is needed)

How are capital projects currently funded? General Fund

Total budget for (current budget year) \$ \$550,000

How are your maintenance and programming currently being accomplished and funded _____
General fund and registration fees

Please provide a list of your facilities/recreational areas: _____

Please see attached list

Total acreage 70 acres Estimated annual visitation Approx. 750,000

What is the population of the service area 6,922

Please describe facilities provided within your parks (pools, athletic fields, trails, shelters, playgrounds, restrooms, etc.) _____

Please see attached list.

Please describe programming provided; (i.e. leagues, special events, scheduled programs, etc.) _____

Please see attached list

Please provide a list of your facilities/recreational areas:

- Andrew L. Fabens Memorial Park
- Flemmond's Landing
- Huron Boat Basin Marina & Amphitheater
- Huron River Boat Access
- Lake Front Park
- Lake Shore Electric Trail
- Nickel Plate Park & Beach
- Oklahoma Park
- Rotary Centennial Park
- Huron Pier
- McCormick Skate Park
- Dancing Waters Park

Please describe facilities provided within your parks (pools, athletic fields, trails, shelters, playgrounds, restrooms, etc.)

- Beaches
- Athletic Fields
 - Baseball
 - Softball
 - Tennis
 - Pickleball
 - Batting Cages
- Picnic Shelters
 - Picnic Tables
- Trails
 - Walking
 - Bicycle
- Playgrounds
- Restrooms
 - Drinking fountain
- Grills
- Gazebos
- Scenic Areas

The **City of Huron Parks & Recreation Department** provides a wide range of programming focused on youth, adults, and families, emphasizing recreation, education, and community engagement.

Programming includes:

- **Youth & Teen Programs:** Summer camps (sports, arts & crafts, themed camps), tennis and golf camps, and educational programs
- **Adult Programs:** Fitness and wellness offerings such as yoga and other recreational activities
- **Special Events & Community Activities:** Seasonal events, festivals, movie nights, and holiday celebrations that bring residents together
- **General Recreation Opportunities:** Access to parks, shelters, and organized activities that promote outdoor recreation and community use

Overall, the department delivers year-round programming that supports active lifestyles, family engagement, and community connection.



ROOFS ON BOTH PAVILIONS

FEB 23, 2026

jared@horvathroofing.net
4197064149

HURON BOAT BASIN

330 North Main St.
Huron, OH
44839
bryan.edwards@huronohio.us
4194334848



INTRODUCTION

Hi Doug,

We recognize that safeguarding the people and possessions that hold the most value to you is of utmost importance. Your roof serves as the primary shield against the forces of nature, shielding your home from the elements and ensuring that everything inside remains safe and dry.

Thank you for the opportunity to quote on the repairs and improvements to your home. Please find your estimate below along with upgrade options for potential improvements to your project, if applicable.

The following estimate is for:

1. Removal and disposal of old materials
2. Supply and installation of new materials
3. Clean up of entire work area (all nails and other materials)

Once the job is complete, we will perform a thorough inspection of your project to make sure we did everything correctly and up to our strict standards and the site is spotless.

If you have any questions, please give me a call. We always want to provide the best value to our clients.

Kind regards,

Jared Payne
jared@horvathroofing.net
4197064149



GAF HDZ- STANDARD PACKAGE

Description

Roof Material Section

MTRL- GAF TIMBERLINE HDZ

GAF TIMBERLINE HDZ: offers the look people love, now with LayerLockTechnology and the StainGuard Plus Algae Protection Limited Warranty.

MTRL- DRIP EDGE

1-1/2" DRIP EDGE:

metal flashing that can be used to protect the eaves or the rakes of your home and prevents rain from going behind the gutters and/or fascia potentially causing damage.

MTRL- Resisto Ice & Water Barr

-Install New Resisto Ice & Water Barrier along all the eaves, and in all the valleys

MTRL -GAF PRO-STARTER SHINGLE

GAF Pro-Start Starter Strips are made with a high-quality, properly positioned adhesive applied at the factory to help prevent shingle blow-off.

MTRL - GAF FELTBUSTER UNDRLAY

FeltBuster® Synthetic Roofing Felt is a value-priced upgrade for typical asphalt felts that helps provide long lasting protection against wind-driven rain from infiltrating under your shingles.

MTRL-GAF SEAL-A-RIDGE® HRS

Seal-A-Ridge® Protective Ridge Cap Shingles offer protection at high stress areas of your roof (the hips and ridges)

MTRL- Solar Seal

is a material used to seal joints or seams against leakage in various structures.

MTRL- 1/2" OSB 4X8

1/2" OSB 4X8: covers the cost of time and labor to install new roof decking due to rot or improper coverage of current decking material.

**Includes up to " 3 " Sheets of Decking Replacement.

Any additional Amount requiring replacement will be done so @\$90/sheet**

Roof Labor Section

LBR- Standard Shingle Install

Covers the cost of time and labor for shingle, felt, & accessory removal & replacement

LBR- Replace Decking

-Remove & Replace OSB / Decking

Warranty Section

- Includes 50 Year Limited Warranty on Labor & Materials

Includes 2 year Horvath Workmanship Warranty

Estimate subtotal \$9,423.79

Total \$9,423.79

Tear Off existing Materials
Replace up to 3 sheets of any damaged wood
Install New GAF Roof System